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**ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE  
MARCH**

**REGULAR WORK SESSION  
3rd WEDNESDAY, MARCH 17, 2010**

**9:00 a.m.** Public Works  
**11:00 a.m.** Planning & Community Development

**NOON BREAK**

**1:00 p.m.** Health Department  
**1:30 p.m.** Human Services  
**1:45 p.m.** Auditor  
**2:00 p.m.** Extension  
**2:15 p.m.** Human Resources  
**2:30 p.m.** Assessor  
**2:45 p.m.** Central Services  
**3:00 p.m.** Clerk  
**3:15 p.m.** Budget Director  
**3:45 p.m.** **Chairman's Agenda:**

*Fire Marshall Duties*

The Board of County Commissioners meets in Work Session routinely on the first and third Wednesday of each month (unless otherwise scheduled). Work Sessions are held in the Annex Building, Commissioners' Hearing Room, #B102, 1 NE 6<sup>th</sup> Street, Coupeville, Wa.

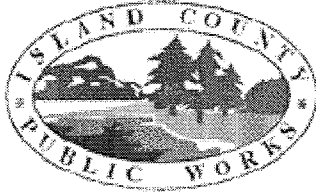
Work sessions are public meetings which provide an opportunity in an informal workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time also is used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Session before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

Times for each department are approximate. Due to time constraints, a time slot scheduled for a specific department may be revised (earlier or later) as the Work Session progresses. Because of the workshop format and time sensitivity of certain items, topics may be discussed that are not included on a department's agenda.

Persons requiring auxiliary aids/services should call Island County Human Resources at 360 – 679-7372, 629-4522 Ext. 7372, or 321-5111 Ext. 7372 – at least 24 hours prior to the meeting.

BOCC:pd

cc: Elected Officials  
Appointed Department Heads  
Press



**ISLAND COUNTY PUBLIC WORKS  
COMMISSIONERS AGENDA  
~ WORK SESSION ~  
March 17, 2010 @ 9:00 a.m.**

*Bill Oakes, Director/County Engineer  
Steven P. Marx, Assistant Director  
Randall C. Brackett, Assistant County Engineer*

**County Commissioners:** *Helen Price Johnson, Chair  
Angie Homola, Member  
John Dean, Member*

**Staff:** *Pam Dill*

**Public Works Staff Present:**

**Others Present:**

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**I. Roads**

**A. Subject:** **CRAB Reports**  
**Attachments:** Crab Reports  
**Proposed Action:** Discussion –  
**Action:**

**B. Subject:** **Discuss Call for Bids for 2010 Dump Truck**  
**Attachments:** Bid Specifications  
**Proposed Action:** Discussion –  
**Action:**

**C. Subject:** **Discuss Call for Bids for 2010 Steel Drum Compactor/Roller**  
**Attachments:** Bid Specifications & Bid Proposal  
**Proposed Action:** Discussion –  
**Action:**

**D. Subject:** **Discuss Call for Bids for 2010 Pneumatic Tire Compactor/Roller**  
**Attachments:** Bid Specifications & Bid Proposal  
**Proposed Action:** Discussion –  
**Action:**

**E. Subject:** **Discuss Call for Bids for 2010 Liquid & Concrete Asphalt Supplies**  
**Attachments:** Bid Specifications & Bid Proposal  
**Proposed Action:** Discussion –  
**Action:**

**F. Subject:** **Discuss Purchase of 2010 Paint & Bead Supplies off WA State Contract**  
**Attachments:** PO & Contract Information  
**Proposed Action:** Discussion –  
**Action:**

**G. Subject:** **2010 Paving & Oiling Program**  
**Attachments:** Preliminary P&O List w/Maps  
**Proposed Action:** Discussion –  
**Action:**

**H. Subject:** **2010 Guardrail Projects – Call for Bids**  
**Attachments:** Vicinity Map  
**Proposed Action:** Discussion –  
**Action:**

**II. Public Works**

**A. Subject: Parks – CIPs: Four Springs Well Pump, Camano Cemetery Fencing: Marguerite Brons Fencing**

Attachments: To be Distributed at Work Session

Proposed Action: Discussion –

Action:

**B. Subject: NACO/NOAA (National Association of County Officials/National Oceanic & Atmospheric Administration) Coastal Communities Grant Application/Potential Funding for Glendale Creek Restoration**

Attachments: To be Distributed at Work Session

Proposed Action: Discussion –

Action:

**C. Subject: Proposed County/Bottin Property Boundary Line Adjustment – Maple Grove Road**

Attachments: Map, Letter & Boundary Line Adjustment Application

Proposed Action: Discussion –

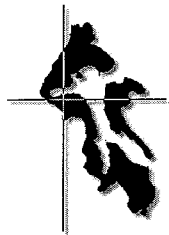
Action:

**D. Subject: Puget Sound Partnership**

Attachments: None – Discussion Only

Proposed Action: Discussion –

Action:



# ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

## COMMISSIONERS AGENDA

*- Work Session -*

March 17, 2010 @ 11:00 a.m.

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Description: Review of draft Request for Proposal (RFP) for Permit Tracking software

Attachment: Yes

Proposed Action: *Approval to move forward*

Description: Review of the Planning Commission recommendations for the 2010 Docket

Attachment: Yes

Proposed Action: *Final selection of the 2010 Docket*

**ISLAND COUNTY HEALTH DEPARTMENT**

**M E M O R A N D U M**

March 10, 2010

**TO:** Helen Price Johnson, Chair  
Board of County Commissioners  
**CC:** Board of Health

**FROM:** Keith Higman  
Health Services Director

**SUBJ.:** Health Department Work Session – Wednesday, March 17, 2010

**Administration**

1. Subject: Volunteers  
Description: Public Health Improvement Plan – Workforce development  
Attachment: No  
Proposed Action: Discussion
2. Subject: Storage space  
Description: Surge capacity  
Attachment: No  
Proposed Action: Discussion

**Environmental Health**

No agenda items

**Community & Family Health**

No agenda items

**Assessment**

No agenda items

**HUMAN SERVICES**  
**Work Session Agenda**  
**March 17, 2010**

**Mental Health**

1. Subject: Community Counseling Connections Program  
Description: Contract Number HS-02-10 - \$5,000  
Attachment: Yes  
Proposed Action: Approval to move forward for BOCC signature, discussion re: upcoming contracts.
  
2. Subject: Community Counseling Connections Program  
Description: List of current applicants and check list of qualifications  
Attachment: Yes  
Proposed Action: Discussion re: upcoming contracts.

AUDITOR  
Staff Session  
March 17, 2010

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- Petty Cash/Change Funds
- Official Island County newspaper bids were opened at 9:30 on March 10, 2010. Two bids were received for BICC consideration and awarding of a contract on April 5, 2010.

***WSU EXTENSION  
STAFF SESSION  
MARCH 17, 2010***

**General Update**



**AGENDA – WORK SESSION  
HUMAN RESOURCES  
WEDNESDAY MARCH 17, 2010**

1. **Revise Policy Substance Abuse**  
Discussion  
Attachments
  - a. Old Policy (1991)
  - b. Draft New PolicyAction Requested: Continued Discussion with Elected Officials & Dept Heads
2. **Revise Policy Tobacco Products**  
Discussion  
Attachments
  - a. Old Policy (1993)
  - b. Draft New PolicyAction Requested: Continued Discussion with Elected Officials & Dept Heads
3. **Briefing on WCIF/WCIP Meeting of March 11, 2010**  
Discussion  
Attachments: None at this time  
Action Requested: None at this time
4. **Employee of the Month**  
Discussion  
Attachments
  - a. Policy 900 Employee of the MonthAction Requested: Continued Discussion with Elected Officials & Dept Heads

# **Assessor's Work Session Report**

**Wednesday, March 17, 2010**

Dave Mattens, Assessor

## ***Agenda***

### **Technology Update:**

- Address questions the Board and Budget Director had on Wednesday, March 10, 2010, regarding True Automation's Contract.
- Attending will be:
  - Ana Maria Nunez, Chief Deputy Treasurer
  - Cathy Caryl, Central Services Director
  - Other TBA

# ISLAND COUNTY CENTRAL SERVICES

March 17<sup>th</sup>, 2010

## AGENDA

- Update on migration to Active Directory
- Request Professional Services from VPCI to upgrade and troubleshoot LaserFiche Imaging system in the Clerks office.  
Attachment

**BUDGET DIRECTOR  
WORK SESSION  
MARCH 17, 2010**

- (1) **Subject:** **Housing Authority Board of Commissioners applicants**  
**Description:** The appointments of Mark Mouw and Rick Urban have expired and both are seeking reappointment.  
**Attachment:** Yes  
**Proposed**  
**Action:**
- (2) **Subject:** **Funding request from PBY Memorial Foundation**  
**Description:**  
**Attachment:** Letter dated 3/2/10 from Win Stites, President, PBY Memorial Foundation to BOCC  
**Proposed**  
**Action:**
- (3) **Subject:** **Funding request from Island County Historical Museum**  
**Description:**  
**Attachment:** Letter dated 3/3/10 from Rick Castellano, Island County Historical Society  
**Proposed**  
**Action:**
- (4) **Subject:** **Conservation Futures TAG applicants**  
The current vacancies are for an agriculture/forestry representative and a representative from the unincorporated areas of Island County.